



**A DYNAMIC AND USER-FRIENDLY DOCUMENT  
SCANNING SOLUTION**



Help boost office efficiency and productivity with the user-friendly Canon imageFORMULA DR-C340 office document scanner. With its powerful document capture capabilities and dynamic ability to scan various document types—such as virtually any passport without a carrier sheet<sup>1</sup>,—this scanner can easily convert paper-based documents into high-quality digital files for any office environment. Its compact body allows it to fit comfortably into a wide range of office spaces, even those with limited room.

## WIDE RANGE OF USES

Sectors such as government, financial/banking, retail, insurance, hotel and tourism services, transportation, rental and leasing services, legal services, and more can benefit from the dynamic scanning the imageFORMULA DR-C340 scanner offers. It can be used to integrate information into digital workflows for process automation and information distribution while helping to increase collaboration among individuals or workgroups. The imageFORMULA DR-C340 scanner can help assist with efficient records management and reduce paperwork in paper-intensive environments.

## DYNAMIC, RELIABLE, FLEXIBLE FEEDING

The imageFORMULA DR-C340 scanner can scan at up to 40 ppm, both sides of a document in a single pass, in color or black-and-white.<sup>2</sup> Capable of holding up to 100 sheets, it can handle a variety of document types including thick, thin, long, or oversized documents, plastic or embossed cards, and even passports, in some cases without a carrier sheet,<sup>1</sup> for greater versatility and flexibility. In addition, the imageFORMULA DR-C340 comes equipped with a one-touch, double-feed release button to help allow scanning to resume when double feed is detected for a seamless and more efficient scanning experience.







## USER-FRIENDLY

Designed with the user in mind, the imageFORMULA DR-C340 scanner features an easy-to-use operation panel with an LCD display, intuitive icons, and simple controls that allow users to start scanning and select pre-configured job tasks with one-touch buttons and more. It can scan different sized documents in mixed batches to help eliminate the wasted time in pre-sorting document types. Bundled with both Canon CaptureOnTouch software, users can pre-configure scan tasks and choose from a wide selection of file distribution options. With CaptureOnTouch software, scanned documents can be sent directly to third-party cloud applications<sup>3</sup> such as Microsoft® SharePoint®, Dropbox, Google Drive™, and OneDrive. This scanner is also bundled with ISIS® and TWAIN drivers for easy integration with third-party software for compatibility.

For organizations deploying multiple devices, the DR Scanner Management tool includes fleet management capabilities to help streamline configuration, maintenance, and monitoring across large-scale environments.

## HIGH-QUALITY IMAGING

To help enhance and maintain image quality of documents, the imageFORMULA DR-C340 scanner contains various features such as Auto Color Detection and Auto Resolution settings. These are useful for scanning mixed batches of documents and photographs by automatically adjusting the output resolution to help improve quality and reduce image file size. Other image processing features include Character Emphasis and Text Enhancement that can help to enhance text legibility on hard-to-read documents to ensure accurate document capture.

## ENVIRONMENT IN MIND

The DR-C340 is EPEAT gold, meets ENERGY STAR® guidelines for energy efficiency and complies with both the EU RoHS and WEEE directives for the reduction of hazardous substances and waste products.<sup>4</sup>

## CUSTOMER CARE

For investment protection, eCarePAK options are available to extend service beyond the initial three-year advanced exchange limited warranty period. This helps save on costs associated with post-purchase maintenance, maximizing uptime throughout the product life.

# SPECIFICATIONS

Type	Office Document Scanner		
Document Feeding	Automatic or Manual		
Document Size	Width: 2.0" – 8.5" Length: 2.1" – 14.0"		
Long Document Mode	Up to 240"		
Document Weight	7.2 to 110 lb. Bond		
Feeder Capacity	100 Sheets		
Grayscale	8-bit		
Color	24-bit		
Light Source	RGB LED		
Scanning Element	Contact Image Sensor (CMOS)		
Scanning Modes	Color, Grayscale, Black-and-white		
Optical Resolution	Up to 600 dpi		
Output Resolution	100/150/200/240/300/400/600/1200 dpi		
Scanning Speeds <sup>2</sup>		Simplex	Duplex
	Black-and-white	Up to 40 ppm	Up to 80 ipm
	Grayscale	Up to 40 ppm	Up to 80 ipm
	Color	Up to 40 ppm	Up to 80 ipm
Interface	USB 2.0 Type-C		
Supported OS	Windows 10 (64-bit), Windows 11 MacOS 13, 14, 15		
Dimensions (H x W x D)	8.6" x 11.2" x 8.8" (With trays closed)		
Weight	Approx. 7.05 lb.		
Power Consumption	15.6W or less (Sleep Mode: 1.0W or less)		
Suggested Daily Volume	Up to 7,000 scans <sup>5</sup>		
Bundled Software	ISIS/TWAIN Driver, CaptureOnTouch		
Options	Flatbed Scanner Unit 102 (2152C002), Flatbed Scanner Unit 202 (5031C002), Exchange Roller Kit (7549C001), Roller Refill (7550C001), Carrier Sheets (Passport: 0697C002, A4/LTR: 0697C001, LGL: 0697C005), eCarePAK Extended Service Plans.		
Other Features	Auto Color Detection, Auto Page Size Detection, Auto Resolution, Background Smoothing, Deskew, Edge Emphasis, Moiré Reduction, Document with Photo Mode, Prevent Bleed-Through, Shadow Removal, Skip Blank Page, Text Enhancement, Text Orientation Recognition, Highlighter Enhancement, Background Fill, Double-Feed Detection, User Preferences		
Item Number	7291C002		

<sup>1</sup> Depending on the condition of the passport, the Passport Carrier Sheet (0697C002) may be required to prevent the passport from being damaged.

<sup>2</sup> Examples based on typical settings, rated in pages/images per minute with letter-sized documents at 200 dpi portrait feeding directions. Processing speed is based on internal testing. Actual processing speeds may vary based on PC performance and application. In addition, first processing speed may vary based on warm-up time and other restrictions.

<sup>3</sup> Subscription to a third-party cloud service required. Subject to third-party cloud service provider's terms and conditions.

<sup>4</sup> The facts and product statistics about EU RoHS and WEEE were obtained from Canon Electronics Inc. as of 2025.

<sup>5</sup> Calculations based on scanning speed and assumed daily time of use.





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